

SER YouthBuild Learning Academy

Board Meeting Minutes

April 11, 2022

5:30pm

9301 Michigan Avenue, Detroit, MI 48073

Agenda

I. Call to Order

A. Roll Call: 5:45

Rico Razo: Present

Felix Valbuena Present

Andre Johnson: Present

Maizie Perez: Present

Belda Garza: Not Present (attended via zoom)

II. Approval of Agenda ACTION: Rico-Approved, Maizie-second. All approved.

III. Approval of Meeting Minutes ACTION.

Changes-7.3 motions and notes

8.17: Manuela Zarate added

With those changes. Motion: Rico Razo and Seconded by Andre Johnson. All Approved.

IV. Swearing in of Andre Johnson

Swearing in completed by Rob Gavin, Shifman-Carlson: 5:48pm. Signed

V. Ratification of the filed Articles of Incorporation (Enclosed) ACTION

Articles presented at previous meeting. Motion to ratify by Maizie Perez and Seconded by Rico Razo. All approved.

VI. Ratification of all actions taken at the February 28th board meeting (Enclosed) ACTION

See attached ratification. Motion to approve the ratification: Andre Johnson. Second: Maizie Perez. All approved.

VII. Management Agreement Update

INFORMATION

Rob Gavin provided an update on the management agreement that DPSCD provided comments on the management agreement and provided those to Belda Garza for review. Rob Shifman will go through those comments with the Board representative and will then provide those to the SER management company. The current timeline is to complete the management agreement by the end of April for submittal to DPSCD. Review and approval slated for the May 9th Board meeting.

VIII. Lease Update

INFORMATION

Bodman (SER's attorney) is completing the Samaritan Center lease for the East side space and working with Maizie Perez that will go before the Board before the end of this month.

The Stecker (Dearborn) property lease is under review now and Bodman will provide the lease to Maizie Perez upon completion.

The Intergovernmental agreement has been completed by Wayne RESA and DPSCD has reviewed and will take it to their board for approval before the end of the month. This will be finalized within the next two weeks. This will then be submitted to Michigan Department of Education for final approval.

IX. Charter Contract Update

INFORMATION

This has not yet been received by DPSCD for review. Once this is received, Shifman's team will begin to work with Rica Razo for final review and then they will bring this to the larger SYLA Board for review and approval.

X. Charter School Hiring Plan Update

INFORMATION

Pat Eggleston provided a DRAFT organizational chart to the Board members with a hiring plan. Pat said that there will be 13 outlined positions available for hiring and that she is working to get positions posted soon with a target of the end of May so that teachers can be identified early. Pat discussed the intention to have 195 students in the Fall and the outline for teaching needs based on the student count.

Rico asked for the job descriptions to be shared with the board once they are completed so that they can be shared.

XI. Public Comment (on any matter, 3 minutes per person)

Final PSA Quarterly Leadership meeting on May 18th from 12-2pm. (In Person)

Board Governance Webinar on Webinar May 18th from 6-8pm, Contractual relationships

Rob Gavin indicated there may be a need for a special meeting later this month to approve board items.

XII. Next Meeting

A. May 9th-5:30pm: 9301 Michigan Avenue, Detroit, Michigan

XIII. Adjournment

ACTION

Motion for adjournment: Andre Johnson, Second: Rico Razo. Adjournment 6:11pm

Individuals wishing to address the Board of Directors are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Comments or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Individuals with special need accommodations should contact the Board office at 9301 Michigan Avenue, Detroit, MI 48210, preferably four (4) business days prior to the meeting. Proposed minutes of this meeting will be available for public inspection eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with the Open Meetings Act, PA 267).