

**SER YouthBuild Learning Academy**

Board Meeting

August 7<sup>th</sup>, 2023

Annual Meeting Minutes

5:30pm

**9215 Michigan Avenue**

**Agenda**

1. Call to Order at 5:33pm

Roll Call

Name	Role	Present/Not Present
Felix Valbuena	President	Present
Rico Razo	Vice President	Present
Belda Garza	Treasurer	Present
Maizie Perez	Secretary	Present
Ines de Jesus	Member	Present

2. Approval of Agenda

ACTION

Motion by Belda Garza, Approval by Rico Razo

3. Approval of Meeting Minutes-June 12<sup>th</sup> Board Meeting

ACTION

Motion by Ines de Jesus, Second by Maizie Perez

4. Consent Agenda

a. Board Legal Counsel Resolution

Motion by Maizie Perez, second by Rico Razo

b. Principal Office for Posting and Person to Post Notices Resolution

Motion by Rico Razo, second by Belda Garza

c. Local Newspaper for Legal Notices to be Posted Resolution

Motion by Belda Garza, second by Ines de Jesus

d. Depository of Funds Resolution

Motion by Maizie Perez, second by Rico Razo

e. Adopt Account Designation and Signatories Resolution

Motion to adopt by Ines de Jesus, second by Rico Razo

f. Adopt Budget Timeline and CAO Resolution

Motion by Ines de Jesus, second by Rico Razo

g. Adopt Use of Facsimile Signatures Resolution

- Motion by Rico Razo, Second by Belda Garza
- h. McKinney-Vento Homeless Liaison Designation Resolution  
Motion by Belda Garza, Second by Ines de Jesus
- i. Office of Civil Rights Representative Resolution  
Motion by Belda Garza, second by Belda Garza
- j. Title IX Representative Resolution
- k. Motion by Belda Garza, second by Rico Razo
- l. Freedom of Information Act Coordinator Resolution  
Motion by Belda Garza, second by Ines de Jesus
- m. Approve 2022-2023 School Board Meeting Calendar  
Motion by Rico Razo, second by Maizie Perez
- n. ACH and Electronic Policy  
Motion by Ines de Jesus, second by Rico Razo
- o. Board Correspondence Agent  
Motion by Rico Razo, second by Maizie Perez
- p. Appointment of the LASO Agent Resolution  
Motion by Ines de Jesus,
- q. Election of Officers Resolution  
Motion by Ines de Jesus, second by Belda Garza

5. 2023-2024 Revised Calendar ACTION  
Motion by Belda, second by Maizie Perez

6. 2023-2024 Educational Goals ACTION  
Discussion of Educational Goals and FAFSA. Ines de Jesus discussed the ECHO scholarship for students who are not documented.

Board members requested changes to educational goals to include FAFSA completion.

Principal Crippen will update the goals and recirculate.

Motion to approve Rico Razo, second by Belda Garza

7. Financial Report INFORMATION  
David Cunningham, CFO provided an update of the June financials.

8. School Update and Fall Planning INFORMATION  
Principal Crippen provided an update on enrollment and CTE enrollment status. Crippen also provided an update on the 2023-2024 hiring.

9. Old Business INFORMATION

10. Authorizer Report-DPSCD INFORMATION  
Ester Sutgrey has moved to another position and will not be our liaison any longer.

11. Public Comment  
Any individuals wishing to speak can go through those comments with the Board representative and will then provide those to the SER Public Comment (on any matter, 3 minutes per person)

12. Next Meeting/Events

A. August 31<sup>st</sup> 10:00am 9215 Ribbon Cutting

B. September 11<sup>th</sup> 5:30pm: 9215 Michigan Avenue, Detroit, Michigan

13. Adjournment

ACTION

Motion to adjourn Maizie Perez, Second by Rico Razo

Adjourned at 7pm.

Individuals wishing to address the Board of Directors are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Comments or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Individuals with special need accommodations should contact the Board office at 9301 Michigan Avenue, Detroit, MI 48210, preferably four (4) business days prior to the meeting. Proposed minutes of this meeting will be available for public inspection eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with the Open Meetings Act, PA 267).

Board Secretary Signature: \_\_\_\_\_

Date:   9-11-23