

SER YouthBuild Learning Academy

Board Meeting

August 8th, 2022

Annual Meeting

5:30pm

9301 Michigan Avenue

Minutes

1. Call to Order

Roll Call

Name	Role	Present/Not Present
Felix Valbuena	President	Present
Rico Razo	Vice President	Present
Belda Garza	Treasurer	Present
Maizie Perez	Secretary	Present
Andre Johnson	Member	Not Present

2. Approval of Agenda

ACTION

Belda Garza asked for an addition of 9215. Motion by Belda Garza, approved by Maizie Perez

3. Approval of Meeting Minutes-June 29th Special Board Meeting

ACTION

Motion by Maizie Perez, Second by Belda Garza

4. Approval of Meeting Minutes- July 11th Board Meeting

ACTION

Motion by Maizie Perez and Second by Felix Valbuena

5. Consent Agenda

- a. Board Legal Counsel Resolution
- b. Principal Office for Posting and Person to Post Notices Resolution
- c. Local Newspaper for Legal Notices to be Posted Resolution
- d. Audit Firm Resolution
- e. Depository of Funds Resolution
- f. Adopt Account Designation and Signatories Resolution
- g. Adopt Budget Timeline and CAO Resolution
- h. Adopt Use of Facsimile Signatures Resolution
- i. McKinney-Vento Homeless Liaison Designation Resolution
- j. Office of Civil Rights Representative Resolution
- k. Title IX Representative Resolution
- l. Freedom of Information Act Coordinator Resolution
- m. Adopt the 2022-2023 School Board Meeting Calendar

- n. ACH and Electronic Policy
- o. Board Correspondence Agent
- p. Appointment of the LASO Agent Resolution
- q. Election of Officers Resolution

Motion by Rico Razo, Second by Belda Garza

6. Security Contract Award-Prudential ACTION
Motion by Belda Garza, Second by Rico Razo

7. Student Education System-Edmentum ACTION
Rico Razo asked about how we differentiate between an RFP and RFQ process. Rob Gavin indicated that this was not necessary for programs and services.

Motion by Rico Razo, Second by Maizie Perez.

8. Fiscal Agent Agreement-DPSCD ACTION
Rob Gavin provided an overview of the fiscal agent agreement. This outlines how funding will flow from the State of Michigan to SYLA. This also outlines the bank account information that will be used for DPSCD to make this payment.

Motion to approve by Belda Garza, Second by Rico Razo

9. Financial Report INFORMATION
Jane Li indicated that SER will provide the first financial report in October and they will then provide monthly financial updates from there. As of right now, there have been limited expenditures, so there are not many expenditures that can be represented or discussed at this time. SER has onboarded Quickbooks to utilize as a tool. Felix Valbuena asked about the costs for the contractor (EdOPs) and how that would be paid for. Jane explained that these costs will be follow the Management agreement in how they are expended.

10. School Update and Fall Planning INFORMATION
Pat Eggleston will provide the Board with a Principal's report beginning in October. This will include enrollment, retention, staffing, Senior Graduation rates (Seniors are classified as students with 14 credits or more), curriculum updates, course completions, career pathways updates along with a focus on success stories. Pat communicated that SYLA does not yet have a school code, which has caused some challenges and delays in enrollment. SER is hopeful that we will receive a response in the next two days.

For enrollment, SER has created its own data base over the past few years which has allowed SYLA to enroll students into the school. To date, 70 students are enrolled and 160 are slated for re-enrollment.

Pat provided the organizational chart to the Board and an update on the recent hires. All teachers and interventionists have been hired or are completing references. The only open position remaining is the School Counselor. All staff will onboard on August 15th for professional development. Professional development will last through September 3rd. Detroit Institute for Children will also begin their work the first week of September.

11. Old Business

Rob Gavin talked about the pre-operational agreement with SER Metro-Detroit. To cover expenses incurred leading up to the start-up of the school.

Ann Leen provided an update on the 9215 Michigan Avenue construction project. She indicated that the project was still within the \$3 Million budget and the timeline.

12. Authorizer Report-DPSCD

INFORMATION

No announcements at this time.

13. Public Comment

Any individuals wishing to speak can go through those comments with the Board representative and will then provide those to the SER Public Comment (on any matter, 3 minutes per person)

14. Next Meeting

A. September 12th 5:30pm: 9301 Michigan Avenue, Detroit, Michigan

15. Adjournment

ACTION

Motion to adjourn by Belda Garza

Individuals wishing to address the Board of Directors are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Comments or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Individuals with special need accommodations should contact the Board office at 9301 Michigan Avenue, Detroit, MI 48210, preferably four (4) business days prior to the meeting. Proposed minutes of this meeting will be available for public inspection eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with the Open Meetings Act, PA 267).