

SER YouthBuild Learning Academy

Board Meeting Minutes

February 13th

5:30pm

9301 Michigan Avenue

Agenda

1. Call to Order

Roll Call

Name	Role	Present/Not Present
Felix Valbuena	President	Present
Rico Razo	Vice President	Present
Belda Garza	Treasurer	Present
Maizie Perez	Secretary	Present
Ines de Jesus	Member	Present

2. Approval of Agenda

ACTION

Call to order at 5:32 am

Motion to approve Rico Razo, Second, Maizie Perez

3. Approval of the meeting minutes-December 12th, 2022

ACTION

Change Felix to Felix. Upon the completion of that change, Motion to approve by Rico Razo and second by Belda Garza

4. New Board Member Swearing In-Ines de Jesus

ACTION

Swearing in and Oath of Public Office read by Felix Valbuena.

Motion to approve Ines de Jesus as a Board Member by Maizie Perez, second by Belda Garza.

5. Charter School Agreement Resolution

ACTION

Rafael provided an update on the need to amend the Charter. Motion to approve by Belda Garza and Second by Rico Razo.

6. Legal Costs review and process plan

ACTION

Belda requested a more detailed overview of the legal costs. This request will be made of the Shifman team to provide to the Board.

Felix asked how these costs align with the budget. David Cunningham provided an overview that we were over on this line item and an alteration at year end.

The process for approval for the legal costs will come to SER management and Board Treasurer at the same time review and approval.

Motion to approve the legal cost process by Maizie Perez, second by Rico Razo

7. Financial Report INFORMATION
David Cunningham provided an overview of the current finances. Current expenditures are under expended and SYLA will likely complete a budget adjustment prior to June 30th, 2023.

David also provided an update on projected foundational revenue for the school driven by the Fall and Winter count. The projected count was 226 and the actual enrollment was 175. The Winter count occurred on February 8th and SYLA remains in the 10 day window for second count. Once the State certifies the count within the next 2 months, SYLA will reconcile the revenue for the school.

8. Educational Update INFORMATION
Ann Leen reported that NWEA testing for the Winter will begin at the end of February. Seniors that are on-track to Graduate and transcripts are still being reviewed by GPS. There have been challenges with getting this information completed and provided to SYLA by the GPS team.

Graduation is slated for June 14th, 2023 a location is still being determined.

Planning for the school year of 2023-2024 will begin within the next month and the SER team will provide and update to the Board and seek feedback at the next meeting.

Count day was February 8th. Final counts will conclude at the close of the 10 day window, February 24th.

9. 9215 Construction Project Update INFORMATION
The project remains on target for completion in July, 2023 and remains within the anticipated budget. At the May Board meeting, SER will conduct a walk through of the space with the Board.

10. Old Business INFORMATION

11. Authorizer Report-DPSCD INFORMATION
On Tuesday, February 28th there will be a webinar for Board members on managing pitfalls.

12. Public Comment
Any individuals wishing to speak can go through those comments with the Board representative and will then provide those to the SER Public Comment (on any matter, 3 minutes per person)

13. Next Meeting
A. Next Meeting March 13th, 2023-SAMARITAN CENTER

14. Adjournment ACTION
Adjournment at 6:35 pm. Motion to adjourn by Rico Razo, Second by Ines de Jesus.

Individuals wishing to address the Board of Directors are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three

(3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Comments or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Individuals with special need accommodations should contact the Board office at 9301 Michigan Avenue, Detroit, MI 48210, preferably four (4) business days prior to the meeting. Proposed minutes of this meeting will be available for public inspection eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with the Open Meetings Act, PA 267).